

Configuring Eudora for Windows 95/98/ME/2000/XP



Open Eudora. The **New Account Wizard** should appear.

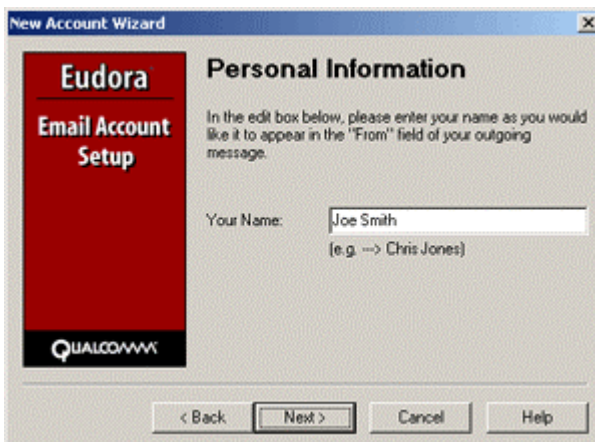
(If not, go to the menu bar and click Tools and then Options. Follow the same general steps listed here.)

Click **Next**.



Select **Create a brand new e-mail account**.

Click **Next**.



Under **Personal Information**, fill in the name you would like displayed in the From portions of your e-mails.

Click **Next**.




In the next window, type your *full* NCIFCRF e-mail address (ex: jsmith@ncifcrf.gov).

Click **Next**.



For **Login Name** fill in your e-mail pre-fix (what comes before @ncifcrf.gov).

Click **Next**.



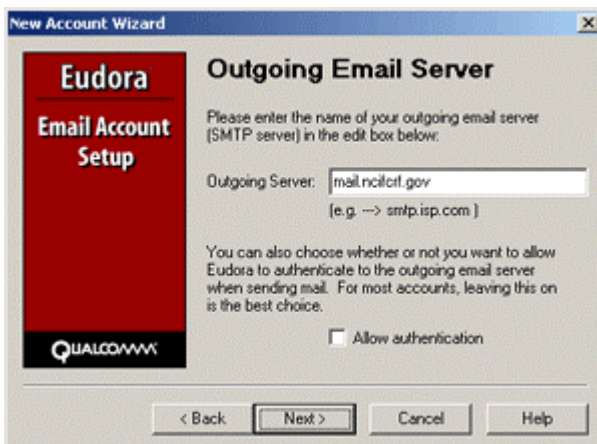
For **Incoming E-Mail Server**, type in the following:

mail.ncifcrf.gov

(**NOTE:** This must be typed exactly as shown above, or your Eudora configuration will *not* work!!!)

Select **POP**.

Click **Next**.



For **Outgoing E-Mail Server**, type in the following:

mail.ncifcrf.gov

(**NOTE:** This must be typed exactly as shown above, or your Eudora configuration will *not* work!!!)

Click **Next**.



Click **Finish**. You are now configured to receive e-mail through Eudora 5.x.